JKL Bahweting School
Request for Proposal

Network and Low Voltage Wiring

RFP # 20151105.3

Theresa Kallstrom
School Superintendent

Date:
November 5, 2015

Prepared by:
Matt Patzwald
Technology Specialist
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1.0 GENERAL INFORMATION

1.1 Scope of the Project

A new gymnasium building is in the process of being built for JKL Bahweting School. The overall building dimension is approximately 150’ x 80’ x 30’. The gymnasium only portion is approximately 100’ x 80 x 26’. Multiple public bid requests will be released in relation to this new gym project. Please see the school’s website for any additional bid opportunities.

http://www.jklschool.org/rfp

The school is seeking a single vendor to provide Ethernet Category 6, low voltage wiring, and fiber optic cabling. Additionally, installation services will be required. Please see the school’s website for a copy of the gymnasium floor plan and basic interior dimensions at http://www.jklschool.org/rfp

1.2 Bid Submission

Bid closing is November 19, 2015 at 4:00 PM EST at which time all received bids will be publically opened. All bids received after closing will automatically be rejected. Bids must be sealed and clearly marked “RFP #20151105.3” on exterior of delivery packaging and addressed to the attention of the School Business Manager.

Sealed bids will be received at:

JKL Bahweting School
Attn: School Business Manager
1301 Marquette Ave.
Sault Sainte Marie, MI 49783

Fax and electronic bid submissions will be not accepted.

A copy of this bid request, including any related addendums and corrections can be found at: http://www.jklschool.org/rfp

The JKL Bahweting School Board of Education reserves the right to accept or reject any bids received, to cancel in part or all of this bid request, and is not bound to accept the lowest bid.

1.3 Contact Person

All questions concerning this request or any its requirements should be directed to:

Matt Patzwald, Technology Specialist
(906) 635-5055 ext. 137, Office
(906) 322-2597, Mobile
mpatzwald@jklschool.org
1.4 Calendar of Events

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Release of Request to Bid</td>
<td>Nov. 5, 2015</td>
</tr>
<tr>
<td>Bid Closing (4:00 PM EST)</td>
<td>Nov. 19, 2015</td>
</tr>
<tr>
<td>School Board Approval</td>
<td>Nov. 24, 2015</td>
</tr>
<tr>
<td>Notification of Award</td>
<td>Nov. 25, 2015</td>
</tr>
<tr>
<td>Purchase/Installation</td>
<td>TBD</td>
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</table>

2.0 REQUESTED CABLING

The school is seeking a vendor to pull and terminate Ethernet Category 6, low voltage cabling, and Fiber optic cabling for the new gymnasium building. **All cabling must be plenum rated.** During installation, all cabling shall a small service loop at both ends if possible. Vendor shall coordinate all cable end point locations with the school’s Technology Department.

2.1 Ethernet Category 6

Vendor shall pull and terminate up to total of 43 Ethernet Category 6 drops. Drops, on average, will be approximately 125’ in length. All terminations shall be the T568B standard.

Within classrooms and offices, two drops will be pulled to each location and connected to angled faceplates – Leviton 41081-2IP Ivory Angled Faceplates or equivalent. There will be 12 locations. Keystone jacks shall be orange in color.

Drops terminated on walls shall be terminated in low-profile, 1 port surface mount boxes.

All Category 6 cabling will originate in an IDF location. Cabling at this location will terminate on a vendor provided Category 6, 110 punch-down 19” panel. Panel will be installed on a school provided 19” AV rack enclosure that includes conduit knockouts on the top. Vendor must provide conduit to pass cabling from above the ceiling into the rack. Rack will be an APC model AR3810. Ceilings and offices in classrooms will be drop ceiling tile and walls will be metal stud/drywall construction.

2.2 Low Voltage Wiring

Vendor shall pull a total 5 - 18AWG, 4 Conductor wire cables. This wire will be used for low voltage to provide 24v to access control hardware. Cabling will pass through existing conduits and be left unterminated in electrical boxes. The opposite end will connect to a district provided power supply panel within the AV rack at the IDF location.
2.3 Fiber Optic Cabling

To connect the gymnasium IDF location to the MDF, a fiber optic cable must be pulled and terminated. Fiber optic will pass through an existing 2” conduit from the main building to the gymnasium. Fiber shall be a 6 strand Multimode cable. Both ends will be terminated with SC connectors and will connect to a district provided fiber panel at each end. Total length is estimated to be less than 175’

3.0 INSTALLATION SERVICES

Vendor shall provide complete installation for all requested cabling. Vendor must coordinate onsite installation with the school’s Technology Department and the onsite construction company project manager to address scheduling and other issues.

The gymnasium building is of new construction. Vendor must provide all hardware, accessories, and materials needed to install and properly support all cabling and wiring. Cabling may not rest directly on top of ceiling tiles or lighting and shall be supported with hangers, trays, and other means as determined by the vendor at time of installation. All cabling will be inspected by school’s Technology Dept. Any cabling that appears to be unprofessional installed or improperly supported, as determined by the school, must be corrected – either by adding or correcting supporting hardware or complete re-pull if necessary.

All Ethernet and fiber optic cabling must be INSTALLED, TESTED, and CERTIFIED to meet industry standards. A simple connectivity or matching pairs test will not be sufficient. Documentation of all tests will be required.

4.0 INSURANCE REQUIREMENTS

The awarded vendor agrees, at its sole cost and expense, to purchase, prior to commencement of services, and maintain the follow insurance coverage in the minimum amounts indicated for the entire duration of the contract.

Commercial General Liability Insurance: on an “Occurrence Basis” with limits of liability not less than $1,000,000 each occurrence, $2,000,000 aggregate, combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the follow extensions: A) Contractual Liability; B) Products and Completed Operations; C) Independent Contractor’s Coverage; D) Broad Form General Liability Extensions or equivalent; E) Deletions of all Explosion, Collapse, and Under group (XCU) Exclusions, if applicable.

Worker’s Compensation including Employer’s Liability Coverage: of $100,000 each accident, $500,000 annual aggregate, in accordance with all applicable Michigan law.

Motor Vehicle Liability: If Contractor, or its employees, will use motor vehicles to satisfy its responsibilities under this contract, then Contractor must have a minimum amount of $1,000,000 per occurrence combined single limit including coverage for hired
or leased vehicles, and owned and non-owned vehicles with No-Fault coverage as required by law. If an insurance coverage furnished by Contractor is on a “claims made” basis, the Contractor shall continue the coverage required under this contract for a minimum period of three years after the expiration or termination of this contract.

If such insurance is not in force, JKL Bahweting School may, at its option, terminate and cancel the contract.

This insurance requirement also applies to any contractor(s) used in collaboration for completion of this project.

5.0 BID REQUIREMENTS

5.1 Additional Bid Requirements

- All bid components (equipment, services, etc.) must be itemized and include per unit costs and extended costs. All associated costs with this project must be listed.
- All alternates, variations, and exceptions to any requirement must be clearly stated.
- All hardware, equipment, and accessories must be new.
- The school reserves the right to consider proposals based on their relative merit, risk, and value to the school.
- The school reserves the right to cancel all or parts of this request for bid if it is in the best interest of the school.
- This bid request does not commit us to award a contract, to pay any costs associated with the preparation of a response, to procure or contract for services or equipment.

5.2 Rejection of Bids

JKL Bahweting School reserves the right to accept or reject any or all bids, and to waive any minor discrepancies or technicalities in the bid or specifications when deemed to be in the best interest of the school.

5.3 Required Information in Bid Responses

Vendor responses may be rejected for failing to provide all required information/documentation!

5.3.1 Detailed Quotation

A detailed quotation must be provided that lists all requested items. Quotation should include per unit and extended costs. Any additional costs not specifically mentioned in this document that will be required should be included (shipping, etc.). The school is a tax exempt
organization and documentation can be provided at time of purchase/ordering.

5.3.2 Company Information Sheet – Appendix Form A

- Company Name
- Years in Business
- Main Contact Person
- Full Mailing Address
- Telephone/Fax Number

5.3.3 Proposal Cost Overview and Estimated Installation – Appendix Form B

5.3.4 Iran Economic Sanction Act – Appendix Form C

In compliance with Michigan’s Iran Economic Sanctions Act (P.A. 517 of 2012), vendor is required to provide notarized documentation certifying that it is not an Iran linked business. Vendor submissions that do not include this documentation will be rejected without further review or consideration.

5.3.5 Relationship Disclosure - Appendix Form D

Vendor must submit a sworn, notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and that of any member of the JKL Board of Education or the School Administrator. Vendor bid submissions that do not include this documentation will be rejected without further review or consideration.

5.3.6 References

Vendor must provide references and contact information for organizations/businesses where similar cabling installation has been performed. Vendor shall provide a minimum of 3 such references.
APPENDIX: FORM A

CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Company Information:</th>
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<tbody>
<tr>
<td>Name</td>
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<tr>
<td>Mailing Address</td>
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<tr>
<td>Telephone Number</td>
<td></td>
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<tr>
<td>Fax Number</td>
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<tr>
<td>Years in Business</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Primary Contact Information:</th>
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</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Title</td>
</tr>
<tr>
<td>Telephone Number</td>
</tr>
<tr>
<td>Fax Number</td>
</tr>
<tr>
<td>Email Address</td>
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</tbody>
</table>

This form must be also completed for any subcontractors used as part of this project.
APPENDIX: FORM B

PROPOSAL COST OVERVIEW AND ESTIMATED INSTALLATION

Company Name: ____________________________________________

<table>
<thead>
<tr>
<th>Required Items</th>
<th>Total Item Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Cabling, including mounting hardware, accessories, misc parts, etc.</td>
<td></td>
</tr>
<tr>
<td>Installation/Labor</td>
<td></td>
</tr>
<tr>
<td>Other Costs (delivery, travel, per diem, etc.)</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL OPTION A PROPOSAL COST

☒ A detailed formal quotation must still be included that lists per unit and extended costs for all required components of this project

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimated Timeframe</th>
</tr>
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<tbody>
<tr>
<td>Estimated Time Required to Complete Installation</td>
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APPENDIX: FORM C

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

The undersigned, the owner or authorized officer of the below named contractor (the “Contractor”), pursuant to the compliance certification requirement provided in the JKL Bahweting School’s (the “School District”) Request for Proposals for “JKL RFP #20151105.3” (the “RFP”), hereby certifies, represents and warrants that the Contractor (including its officers, directors, and employees) is not an “Iran linked business” within the meaning of the Iran Economics Sanction Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an “Iran linked business” at any time during the course of performing the Work or any services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for all civil penalty of not more than $250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that is determined that the person submitted the false certification.

________________________________________
Name of Contractor

Signature: ________________________________

Print: ________________________________

Title: ________________________________

Date: ________________________________

STATE OF ____________) ss.
COUNT OF ____________) ss.

Subscribed and sworn to before me this __________ day of __________, ________.

________________________________________
Notary Public, ____________ County, ________

My commission expires: ___/ ___/ __________

Acting in the County of: ________________________
APPENDIX: FORM D

FAMILIAR RELATIONSHIP DISCLOSURE

Pursuant to MCL 380.1267, a sworn and notarized statement disclosing any familiar relationships that exists between the owner or any employee of the bidder and any member of the JKL Bahweting School Board of Education or the JKL Bahweting School Superintendent must be accompanied with the bid. **Bids without this disclosure statement will not be accepted.**

The members of the JKL Bahweting School Board of Education are: Norma Castro, Isaac McKechnie, Michael McKerchie, Brooke Rizzo, Regina Rolstone, Ginger Stratton, Nick VanAlstine

The JKL Bahweting School Superintendent is: Theresa Kallstrom

☐ The following are the familiar relationships:

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

☐ There are none.

STATE OF ______________________ )
)ss
COUNTY OF ______________________ )

The undersigned, authorized representative of bidder ___________________________________________ does hereby acknowledge that bidder has read the foregoing disclosure statement and the statements herein contained are true.

____________________________________
Signature of Bidder Representative

____________________________________
Print Name

____________________________________
Title

Subscribed and sworn to before me this _____ day of __________________, __________.

____________________________________
Notary Public, ________County of _________
My commission expires: _____/___/__________